

Job site: \_\_\_\_\_  
 Foreman: \_\_\_\_\_

Date: \_\_\_\_\_  
 G.C. \_\_\_\_\_

<b>SMOHIT Safety Sense</b> <b>Toolbox Talks for the Sheet Metal Industry</b>	<h3>Importance of Safety Talks</h3> <ul style="list-style-type: none"> <li>• Training is often considered the most important part of a company safety program because it gets the message of safety to the workers, where they can make a difference. For a few minutes once a week, you and all your co-workers gather around and listen to a safety talk. You may listen to a talk about the dangers of power or pneumatic tools, or to the potential hazards of a certain chemical if it is not handled correctly. Do you ever stop to wonder why you are required to listen to these talks?</li> <li>• Safety talks are important because they make you aware of hazards that could be lurking on the job site. Sometimes the only thing between a hazard and an accident occurring are alert and knowledgeable workers.</li> <li>• It is not only important to review safety topics by reading off a piece a paper that lists the “Do’s and Don’ts.” It is also important for coworkers, foremen, and supervisors to share their on-the-job experiences. If there has been an accident or near-accident on the job, the topic should be addressed and the coworkers on site should discuss what happened, where it happened, and how it can be prevented from happening again. When there is personal involvement, the information is retained longer.</li> <li>• “Hands-on” demonstrations are a great way to get experience. Small group meetings are the best place to demonstrate the proper use of PPE, certain procedures such as proper lifting techniques, and other safety procedures. Demonstrations and hands-on activities create a shared vision and sense of common purpose, and also help you to retain the safety information you are learning.</li> <li>• Being able to recognize and control a hazard and its potential for injury, illness, or disaster could be the difference between life and death—literally.</li> </ul>	<h3>Instructor Tips</h3> <ul style="list-style-type: none"> <li>• <b>Emphasize that safety meetings alert workers to hazards and help to prevent accidents, illnesses and on-the-job injuries.</b></li> <li>• <b>Encourage workers to suggest topics they think need to be talked about.</b></li> </ul>
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Reference: Sheet Metal and Air Conditioning Contractors' National Association,  
 National Association of Insurance Commissioners